



Teacher Application
& Related Questions
for Employment at MFCS

CONTACT INFORMATION:

Name: _____

Mailing Address _____

Tel: _____
Cell
Home

Email: _____

POSITION APPLYING FOR:

_____ Upper Elementary Public Montessori Teacher Position

_____ Lower Elementary Public Montessori Teacher Position

_____ Integrated Arts Instructor

Other _____

EDUCATION: Please supply transcripts, including grades, for all colleges and universities.

College/University Attended	Degree Awarded (if any)	Years	Grade Pt. Average
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CERTIFICATION: Please list all certifications you hold and provide copies of certification.

Type	State	Date Issued	Date of Expiration
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Type	State	Date Issued	Date of Expiration
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Type	State	Date Issued	Date of Expiration
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Type	State	Date Issued	Date of Expiration
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TEACHING EXPERIENCE: Please use the space below to list teaching positions held, name of employer, and dates of employment. Please attach additional pages if need, and be sure to explain any gaps in your employment.

Please note: A resume must be provided, including number of years of teaching experience.

Position	Employer	Period of Employment
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Position	Employer	Period of Employment
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Position	Employer	Period of Employment
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Position	Employer	Period of Employment
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BACKGROUND: Please respond to the following questions, and attach additional page(s) if explanation is necessary:

Have you ever been disciplined, discharged, or asked to resign from a position?

YES ___ NO ___

Have you ever resigned from a position?

YES ___ NO ___

Have you ever resigned from a prior position after a complaint has been received against you or your conduct was under investigation or review?

YES ___ NO ___

Has your contract in a prior position ever been non-renewed?

YES ___ NO ___

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved?

YES ___ NO ___

Have you ever been charged with or investigated for sexual abuse or harassment of another person?

YES ___ NO ___

Have you ever been convicted of a crime (other than a minor traffic offense)?

YES ___ NO ___

Have you ever entered a plea of guilty or 'no contest' (nolo contendere) to any crime (other than a minor traffic offense)?

YES ___ NO ___

Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state?

YES ___ NO ___

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)?

YES ___ NO ___

If you have answered YES to any background questions, please provide full details by attaching additional page(s) and be sure to explain any gaps in your employment.

REFERENCES: Please provide three (3) references, persons not related to you, two (2) of whom are your most recent supervisors, who are familiar with your work as a teacher, who knows of your experience working with children.

1: _____
Name Organization Position

Address Tel Email

2: _____
Name Organization Position

Address Tel Email

3: _____
Name Organization Position

Address Tel Email

SIGNATURE:

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks and release of investigatory information processed by any state, local or federal agency. I further authorize those persons, agencies, or entities that Mill Falls Charter School (MFCS) contacts in connection with my employment application to fully provide MFCS with any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation defamation, emotional distress, invasion of privacy or interference with contractual relations that I might otherwise have against MFCS, its agents and officials or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include MFCS Board members, administration, other staff, and members of the community. I give my consent to this disclosure.

I hereby acknowledge that I have provided truthful answers to all of the above questions, and understand that providing false, or misleading information on this document, or during the application process shall be fully sufficient grounds for MFCS to refuse to employ, or, if the applicant has been employed, to immediately dismiss the applicant/employee.

Name (please print)

Signature

Date

APPLICATION CHECKLIST: Please be sure your application is complete.

- Application fully completed
- Copies of Transcripts
- Copy of Certifications
- Additional Questions Answered (in body and background section of this application)
- Three Letters of Reference

INSTRUCTIONS FOR FILING THIS DOCUMENT:

Please return this form via email to HR@MillFalls.org.

Should you have any questions, please direct them to HR@MillFalls.org.

Thank you for your time and interest in Mill Falls Charter School.