



Mill Falls Charter School creates life-long learners by providing an intellectually rich and challenging experience delivered through the Montessori tradition. In a safe and peaceful setting, dedicated educators foster students' individuality, creativity and critical-thinking skills to fully prepare them for future scholastic, civic and personal success.

MFCS Minutes for June 13, 2018, 5:30pm

Mill Falls Charter School, 100 William Loeb Drive, Manchester, NH

1. Call to Order: Roll Call & Welcome Public

Call to order: 5:36pm; Roll Call: Levin, Helie, Butterfield, Roberge, Brough, Kacavas, Marr, DePasse.

By phone: Johnson; Absent: Connors.

2. Public Comment: No public present.

3. Meeting Business

a. Approval of Minutes from May 2018 meeting:

Motion: Roberge motioned to approve the April 2018 BOT meeting minutes; Kacavas seconded. **Vote:** Unanimous.

b. Agenda Review: DePasse announced we will have to go into closed session to discuss salary issues.

4. Montessori Moment:

Coleen LaCroix, MFCS Math Interventionist shared a video that depicted her work with students and their development of mental math strategies. In the video, students solved in their heads and then shared their answers. She then had students verbalize how they got to their answers.

5. School Update

a. Interim Educational Program Director (*please also see attached report*)

Helie highlighted items from her report. Additionally, she discussed the Talent Show, Step Up Night, Field Day, 6th Grade Overnight (which included a sleep over and team building day and graduation). She also discussed that today the students and staff held the annual Step Up Ceremony.

b. Executive Director (*please also see attached report*)

Levin highlighted items from her report. Additionally, Levin discussed the "watch list" of students whose families have suggested that the students may not be returning next year. As usual, the majority of those students are 5th graders moving on to other schools that begin in 6th grade. She highlighted the Night of Community event, which was very successful. In addition she discussed the SpEd update: Manchester (MSD) is currently paid up through March. MSD has not settled on an agreement related to SpEd services for next year, so in the interim the school has offered parenthetical contracts to the SpEd educators and paraprofessionals with language that outlines that this is dependent upon the district funding. DePasse raised questions regarding other building tenants, as well as bathrooms in the current faculty. The Lease will be reviewed again by Butterfield and the Landlord will be notified of concerns in a written letter by Levin.

6. Motion to Suspend the Meeting for 60 minutes due to scheduled strategic planning session with facilitator:

Motion: Butterfield motioned to adjourn and reconvene in 60 minutes; Marr seconded. **Vote:** Unanimous. Board reconvened at 7:20pm.

7. Program

a: 2018/19 FY19 Budget: Final Review & Expected Vote

Brief discussion regarding final review of the FY19 Budget led by Levin.

Motion: Butterfield motioned to approve the FY19 Budget; Marr seconded. **Vote:** Unanimous.

8. Next Meeting: **NO meeting in July.** 2018/19 Meeting Schedule to be developed and shared.

9. Closed Meeting: Motion: Kacavas motioned to go into closed session 91-A:3 sub paragraph 2a to discuss salary issues. **Vote:** Roberge seconded. **Vote:** Unanimous.

Action: During the closed session, the Board discussed terms of contract for Executive Director and approved the amended contract for FY19.

Motion to return to open session: Butterfield motioned to come out of private session; Kacavas seconded.

Vote: Unanimous.

10. Adjournment Kacavas moved to adjourn; Marr 2nd. **Vote:** Unanimous