



MFCS Finance Committee Meeting Minutes
Wednesday, January 18@4:30am
@ Mill Falls Charter School

1: Call to order: 4:37pm.

Attendance: Roberge, Depasse, Levin; Martin absent.

2: Approval of Dec. Meeting Minutes

Motion: DePasse motioned to approve the minutes; Roberge seconded.

Vote: Unanimous.

3. Budget to Actual Review

Roberge reviewed the Child Care numbers and inquired about program costs. Levin explained that the KinderCare salaries are built into the Teacher/Assistant Teacher Salaries and are not reflected in the Child Care section of the variable portion of the budget.

4. Audit now Final

Levin passed around copies of the final audit. She will post the financials following the January Board Meeting meeting.

5. Lease Update

The Committee reviewed the lease agreement, and agreed that they support moving forward. The Board will review and it is expected that they will approve the lease at the Jan meeting

6. Review of SpEd Reimbursement Status

Reimbursements going fairly well, but for two students whose bills have not yet been paid by Manchester for the last 3 months.

7. Ongoing Unemployment Claim

We are continuing to pay the claim bills we are receiving.

8. Staffing Update

Levin reported that our Special Educator/Student Services Coordinator is on a Leave of Absence, which will most likely qualify for FMLA leave. She has spoke to Naomi Butterfield who mapped out the paperwork and required for FMLA leave and she has been helping the staff and her family get her Aflac coverage activated. In her absence, Laura Wrubleski is currently providing services, and Levin has posted for a long-term substitute for the service provision until such time as the staff person returns.

9. Schedule next Finance Committee Meeting: TBA

10. Adjournment:

5:02 Depasse motioned to adjourn; Roberge seconded.

Vote: Unanimous.